



POLITECNICO
MILANO 1863



POLITECNICO DI MILANO | POLITECNICO DI TORINO

Prot. N. 0175569
24/07/2023

**Call for applications
to “Alta Scuola Politecnica”
20th cycle
For Italian and International students
(EU and extra-EU nationals)
*Academic Year 2023/24
Politecnico di Milano***

THE DIRECTOR according to the Agreement between Politecnico di Milano and Politecnico di Torino for the Alta Scuola Politecnica (ASP), the General Regulations of the ASP and to the availability of funds,

decrees that

the following **Alta Scuola Politecnica Call for Applications (20th Cycle) for Italian and foreign citizens (EU and non EU)** for academic year 2023/24 has been launched.

ASP at a glance

Born as a joint venture between Politecnico di Milano (PoliMi) and Politecnico di Torino (PoliTo), the Alta Scuola Politecnica is an advanced programme for Engineers, Architects and Designers, which runs in parallel with the Laurea Magistrale courses of PoliTo and PoliMi.

The educational programme of ASP consists of two elements: broad-based Courses and Multidisciplinary Projects, focused on real-world problems and proposed by PoliMi and PoliTo professors in collaboration with companies, public administrations and research institutions.

The official language of the ASP is English.

Each year, ASP enrolls 150 students, 90 at PoliMi and 60 at PoliTo. International students usually represent 25% of the ASP class.

Who can join

Selection procedures will be carried out separately at PoliMi and PoliTo.

Therefore, candidates who are interested to apply to the ASP programme must refer to the selection process at the Politecnico in which they intend to enrol.

Application deadline

Candidates must apply by **October 2nd 2023** through the dedicated links on the PoliMi online services:

- for Italian students: [Domanda di valutazione per l'ammissione alla Laurea Magistrale](#) ;
- for international students that have already been admitted to a PoliMI Laurea Magistrale course (a.y. 2023-24): [Apply to a Laurea Magistrale \(equivalent to a Master of Science\) programme](#)

All information available here: <https://www.asp-poli.it/home/how-to-apply-politecnico-di-milano/>

Applicants are required to upload the following compulsory documents to their online application form, exclusively in English or Italian (please note that **the motivation letter must be written in English**).

Please note that applicants have to apply to a Master's degree programme for academic year 2023/24 before applying to Alta Scuola Politecnica.

- a) ASP applications will not be considered if an application to the Laurea Magistrale programme has not been submitted within the deadlines set by the Politecnico di Milano.
- b) The ASP does not assume any responsibility whatsoever for failure or delay in communications caused by inaccuracies due to the candidates.
- c) The ASP reserves the right to verify the validity of information provided and to request further information, if necessary.

Admission Requirements

- a) A Laurea Degree, a Bachelor Degree or an equivalent academic qualification that grants access to a Laurea Magistrale course at PoliMi, obtained before September 30th, 2023. Students who graduate from Italian universities must have obtained the Laurea degree in a total of three regular academic years;
- b) Average grade in 1st cycle exams:

- for students with a title awarded by Italian universities: a minimum weighted average of 27/30 (exams grades multiplied by course credits);
 - for students with a title awarded by foreign Universities, please refer to PoliMI requirements for international students published on the Polinternational website, <http://www.polinternational.polimi.it/how-to-apply/laurea-magistrale/who-can-apply>
- c) Proficiency in English:
- for Italian students, please refer to the requirements for admission to the Lauree Magistrali of the Politecnico di Milano.
 - for international students, please refer to the minimum requirements published on the Polinternational website, <http://www.polinternational.polimi.it/how-to-apply/laurea-magistrale/who-can-apply>

All students are required to submit the ASP Motivation letter in English.

Students earned a Bachelor's degree from an Italian University other than PoliMi is compulsory required to self-certify in their own motivation letter both the weighted average grade and the final mark obtained.

Evaluation Process and List of Admitted Students

An Evaluation Committee for the selection is appointed by the Director of the Area Didattica (ASED).

ASP students are selected from among the applicants who have successfully completed and submitted their application form.

The selection will be managed in 2 different steps:

- 1) screening of the application letter and assessment of qualifications: consists of analyzing the applications based on the requirements indicated in the announcement and assigning scores to the attached documentation;
- 2) interviews that will be carried out by the Commission remotely, aimed at understanding the motivations in being part of the ASP programme and the communication and self-presentation skills.

At the end of the 1st step of the admission process the Evaluation Committee will draw up the ranking list of first 150 admitted applicants to the second step of the selection process. Candidates admitted to the 2nd step will be invited for an interview in November and December 2023 and they will be informed by e-mail about the time and place of the interview.

Candidates must show up at the communicated date, time and place of the interview. It may also consist in a phone call or a video internet interview made to the candidate by the Evaluation Committee.

All communications will be sent to the e-mail address indicated in the application.

Failure to attend the interview entails the exclusion of the applicant from the selection process.

The Evaluation Committee will consider the following criteria to evaluate the applicants:

- academic performance in the first cycle of studies, in particular the marks awarded in the examinations, the final mark and the time required to complete the first cycle of studies and the evaluation of the motivation letter

Applicants can be assigned up to **a maximum of 40 points**.

At the end of this process the Evaluation Committee will draw up the ranking list of the admitted applicants to the *second step* of the selection process:

During the interview the Evaluation Committee will assess:

- communication skills;
- motivation and commitment to the programme;
- self-presentation;

Applicants can be assigned **a maximum of 60 points** for their performance in the interview.

Before the interview, applicants are invited to take **a non-compulsory psychometric test** which aims exclusively to improve the educational activities offered to our students. The test score **will not** affect the overall score of the final ranking list of the students admitted to Alta Scuola Politecnica.

Selected Candidates

1. The outcome of the selection will be published on the ASP website and it will be communicated only to the admitted candidates by e-mail by:
December 20th, 2023
2. Admission to the ASP is effective only for students who have been admitted and have enrolled for the academic year 2023-24 in one of the Laurea Magistrale programmes of Politecnico di Milano.
3. In the case that an admitted candidate declines the place offered, the ASP reserves the right to offer the place to the next candidate in the list. Students will be contacted by e-mail according to their position on the ranking list.

Student Benefits

1. The selected candidates, upon admission to the ASP, will benefit from a tuition fee waiver due to the Politecnico di Milano for the enrolment in the Laurea Magistrale course, the fee waiver does not include the regional tax and administrative fees.

2. The selected candidates will also benefit from a tuition fee waiver due to the ASP for the two years of the ASP study programme;
3. The selected candidates will benefit from financial support for their project activities, according to the ASP educational programme and to the annual financial availability.
4. No later than October 31st of the first year, the ASP Board will reach a decision on the admission to the second year. Each student must have obtained at least 40 credits valid for the Laurea Magistrale course, with average marks of at least 27/30, weighted on the course credits. He/she must have regularly attended the ASP courses of the first year and have handed in three papers and obtained a positive mark. Students who do not meet such requirements will be excluded from the ASP. Consequently, all benefits will be cancelled, including the financial support for the fees of the Laurea Magistrale. Please refer to the Students' Guidelines published on the ASP website for more details.
5. Any additional financial benefits allocated for the ASP students will be assigned on the basis of specific calls, which could take into account the ranking resulting from the initial selection and/or additional selection criteria/specific exclusion reasons to the grants in questions.

Processing Personal Data

Pursuant to the EU Regulation no. 679/2016, the candidates are informed that the processing of personal data they have supplied to the Politecnico di Milano is aimed solely at the completion of the selection indicated by this Call. The treatment will be carried out by the persons in charge of the procedure, including - the ASP Evaluation Committee, with the use of computerized procedures, in the ways and within the limits necessary to pursue the aforementioned purposes, even in the event of any communication to third parties.

The personal data processed will not be transferred to third countries or to international organizations.

The provision of such data is necessary to verify the requirements for participation and their failure to indicate may preclude such verification. The data will be stored, in accordance with the provisions of current legislation, for a period not exceeding the necessary time to achieve the purposes for which they are processed.

The candidates have all the rights as referred in the third chapter of EU Regulation no. 679/2016, in particular, the right to access their personal data, to request correction, updating and cancellation, if incomplete, mistaken or collected in violation of the law, and to oppose to their processing for legitimate reasons.

Further information is available on the university website at www.polimi.it/privacy

Complaints can be filed with a specific request to the Responsible for the protection of personal data: privacy@polimi.it.

According to the art. 5 of the Act 7 August 1990, No 241, the Person responsible for the proceedings referred to this call is: dr. Gianluca Attolini
The data controller of the Politecnico di Milano is the General Manager delegated by the acting Rector - contact: dirgen@polimi.it

For information: www.asp-poli.it - Tel. +39/02 2399 9801

Milan, July 24th, 2023

**The Director,
(dott.ssa Assunta Marrese)**